

LEE PUBLIC LIBRARY
MINUTES OF THE TRUSTEES MEETING

Date: May 13, 2009

Time: 4:45

Held at the Library

Present: Cynthia Giguere-Unrein, Annie Gasowski, Bruce Larson, Katrinka Pellecchia, Lisa Morin

Minutes of last meeting: Accepted. The minutes of the April 27 work session were also accepted.

Finances/ Treasurer's Report: Treasurer's report was accepted. As of 13 May, the operating budget was \$4033.40; the balance in the non-lapsing account was \$2137.17; the Special Projects Fund has \$3082.98.

Library Statistics: In April, circulation was 3434, a decrease of 120 from April '08; computer usage was 164, a decrease of 32; wireless usage was 62, an increase of 23. There were 52 checkouts of downloadable audio books – exactly the same as last year.

Old Business:

Town Center Committee. The town has been approved for a Plan NH Grant, the weekend-long design charrette is scheduled for the first weekend in June. The RFQs are on hold until after the charrette.

Volunteer appreciation. A thank-you sign with volunteers' names will be displayed; regular volunteers will receive small gifts of appreciation.

Gates Grant. The two new computers are in; software has been updated.

Library Hours of Operation Policy. The trustees approved the changes to the policy.

Public Access Computer Policy. Revisions to the policy are put on hold until next meeting to give the staff a chance to test out the new timing software.

Director's June Vacation Request. The trustees approved Lisa's request to switch her vacation to later in the month.

New Business:

Library Visits. Lisa prepared a list of recently-built libraries to visit – the trustees will coordinate trips at next month's meeting.

National Able Network Employee. The employee will be starting this week.

June 2 meeting with Board of Selectman. All the trustees plan to attend the meeting at 6:30..

Performance evaluations. Evaluation forms were handed out; the trustees agreed to get them to Peg by June 2.

Other. There was discussion of art to be hung at the checkout desk. The trustees approved (with minor suggestions) Lisa's letter to the staff concerning the salary adjustments.

The board moved into a public hearing to accept a monetary donation of \$182.12 given to the Lee Public Library by Al and Adina Linden, Vivek and Julia Samnotra, Diane Zaidlicz and the Waddoups Family.

Adjourned at 6:03. The next scheduled regular meeting is Wed., June 10, 2009 at 4:45 pm.